



New Merchant Onboarding Checklist

Company Information:

- Business Legal Name
- Address
- Business Start Date
- TIN/EIN
- Company Type (LLC, LLP, PLLC, etc)
- Website

Owner Information:

- Home Address
- Cell Phone Number
- SSN
- Ownership %
- DL Number

Banking Information:

- Account Number
- Routing Number
- Name on Account
- Voided Checks/Bank Verification Letter
- Annual Volume

Once the application has been completed with all of the above information, we will have you processing within the HOUR.